



Northwest Crossing Homeowners Association, Inc.

1826 Grandstand Dr, San Antonio, TX 78238

Volunteer Information Form 2019

PRIVACY ACT STATEMENT:

1. **Authority:** Title 10, United States Code, Section 3012
2. **Principal Purpose:** To record essential background information for volunteers.
3. **Routine Uses:** Coordinating volunteer services for the homeowners association, recruiting volunteers, and planning future recreational programs.
4. **Mandatory for voluntary disclosure and effect on individual not providing information:** Providing information is voluntary. Not providing information will prevent keeping an accurate record of individual volunteer qualifications, training, and services.

First Name

Last Name

Gender: M F (circle one)

Shirt size (Adult): Sm Med Lg XL XXL 3XL

Address

Cell Phone

Other Phone

E-mail address

Volunteering for: Coach

Assistant Coach

Referee

Admin

Age group preferred: U6 U8 U11 U14

Name(s) of your own children participating: _____ Age _____

_____ Age _____

_____ Age _____

_____ Age _____

_____ Age _____

_____ Age _____



**NORTHWEST CROSSING
HOMEOWNERS ASSOCIATION, Inc.**

1826 Grandstand Dr, San Antonio, TX 78238

**Volunteer Release and
Hold Harmless Agreement**

I, _____ desire to volunteer my services to support the Association recreational/sport program. I agree that I am serving as a volunteer and that I am not, solely because of these services, an employee of the Homeowners Association or any instrumentality thereof. I expect no present or future salary, wages, or related benefits as payment for these volunteer services. I also hereby release the Homeowners Association and its employees and directors from any liabilities or claims arising from my volunteer services. These include personal injury, illness, death, and personal property loss or damage. I agree to participate in whatever training may be required in order for me to perform the work for which I am volunteering. I also give permission for a background check to be conducted if required by the volunteer program. I am aware that this background check may include Social Work Services and local Police Departments.

Signature of Volunteer

Date

Signature of Program Director

Date



NORTHWEST CROSSING HOA SOCCER PROGRAM

Zero-Tolerance Policy Against Abuse

The Northwest Crossing Youth Soccer Program is committed to providing a safe environment for its members and participants, and to preventing abusive conduct in any form. Every member of this organization is responsible for protecting our participants and ensuring their safety and wellbeing while involved in sponsored activities.

To this end, we have established the following guidelines of behavior and procedures for our staff, volunteers and participants. All members of this organization, as well as parents, spectators and other invitees are expected to observe and adhere to these guidelines.

1. Abuse of any kind is not permitted within our organization. This means we do not tolerate physical, sexual, emotional or verbal abuse or misconduct from our players, coaches, officials, volunteers, parents, or spectators.
2. Physical and sexual abuse, including but not limited to striking, hitting, kicking, biting, indecent or wanton gesturing, lewd remarks, indecent exposure, unwanted physical contact, any form of sexual contact or inappropriate touching, are strictly prohibited within our organization.
3. Emotional abuse or verbal abuse is also prohibited. These include but are not limited to such forms of abuse as: yelling, insulting, threatening, mocking, demeaning behavior, or making abusive statements regarding a person's race, gender, religion, nationality/ethnicity, sex or age.
4. We are committed to providing a safe environment for our players, participants and staff. We do so by appointing all coaches, officials and volunteers – and anyone else affiliated with our organization – as protection advocates. Every member of this organization is responsible for reporting any cases of questionable conduct or alleged mistreatment toward our members by any coach, official, volunteer, player, parent, sibling, or spectator.
5. Buddy System: We recommend that every activity sponsored by our program put a Buddy System in place. Each youth participant should be assigned a buddy during sponsored activities. No child should go anywhere – to the bathrooms, locker rooms, or other location – without his or her buddy.
6. To further protect our youth participants, as well as our coaches, officials and volunteers, we strongly advise that no adult person allow him/herself to be alone with a child or with any group of children during sponsored activities. In particular, we strongly recommend that coaches or other adult members of this organization:
 - Do not drive alone with a child participant in the car
 - Do not take a child alone to the locker room, bathrooms or any other private room
 - Provide one-on-one training or individual coaching with the assistance of another adult or the child's Buddy
 - If you must have a private conversation with a youth participant, do it within view of others (i.e.. On the field)
 - Do not leave the fields after a game or practice until all child participants have been retrieved by their parent or guardian.
7. Supervision/Chaperone ratio: We recommend that for any sponsored activity, the ratio of adults to youth participants be 1:8 – one (or more) adults for every eight children, with a minimum of two adults for every activity.
8. We want to empower our children to trust their feelings and let them know that their concerns, fears and hopes are important by listening to them. Open communication between children and parents, or between children and other adults in the organization may help early warning signs of abuse to surface.
9. We encourage parents to become as active as possible in sponsored activities, games, practices and other events. The more the parents are involved, the less likely it is for abusive situations to develop.
10. We will respond quickly to any and all allegations of abuse within this organization. This information will be communicated to the authorities for investigation and will be reviewed by the organization's directors. The alleged offender will be notified of such allegations promptly.
11. Any person accused of sexual or physical abuse may be asked to resign voluntarily or may be suspended by the board until the matter is resolved. Regardless of criminal or civil guilt in the alleged abuse, the continued presence of the person could be detrimental to the reputation of the organization and could be harmful to the participants. A person who is accused but later cleared of charges may apply to be reinstated within the organization. Reinstatement is not a right, and no guarantee is made that he or she will be reinstated to his/her former position.
12. We promote good sportsmanship throughout the organization and encourage qualities of mutual respect, courtesy and tolerance in all participants, coaches, officials and volunteers. We advocate building strong self-images among the youth participants. Children with a strong self-image may be less likely targets for abuse; similarly, they may be less likely to abuse or bully others around them.



NWC RECREATION CONDUCT SYSTEM

NWC Recreation programs are for the leisure and recreation enjoyment of NWC HOA. Participation in any of the programs is voluntary. **NWC Homeowners and their guests are expected to adhere to NWC's Code of Conduct and company policies at all times while on NWC property.**

The goal of the NWC Recreation Conduct System is to ensure participating employees exhibit good sportsmanship and professional behavior in accordance with NWC's core values and company policies. The following Conduct System applies to all NWC employees participating in any capacity – participants and spectators alike – in leagues and tournaments sponsored by NWC Recreation.

INFRACTIONS:

An infraction is behavior deemed by a referee or NWC Recreation Staff to be of poor sportsmanship or a violation of the rules. While participants are encouraged to enjoy sporting activities, NWC Recreation reserves the right to correct behavior that is disrespectful of others. NWC Recreation delegates the right to correct behavior to referees as officials providing oversight to sporting activities.

NWC YSP director and referees may use colored cards and/or terms to administer infraction procedures. A yellow card/technical signifies a warning, and a red card/ejection signifies an ejection from the game.

Receiving one (1) technical, (or yellow card), in a game places the player on a 7-day probation from the date of infraction.

- Receiving another technical, (or yellow card), in any sport during the 7-day probation results in the following:
 - Player suspension from that sport for one (1) game, (league or playoff game).
 - Player probation period extended to 14 days from date of the first infraction.
 - Player consultation with an NWC Staff member.
- Receiving another technical, (or yellow card), in any sport during the 14-day probation results in the following:
 - Player suspension for one (1) months from all recreation activities from the date of the most recent infraction.
 - Player receiving two (2) yellow cards will equal to one (1) red card.

Receiving one (1) ejection (or red card), in a game result in the following:

- Player suspension from that sport for one (1) games, (league and/or playoff game).
 - Player consultation with an NWC Staff member.
 - Player 30-day probation period from the date of the infraction in all sports.
 - Receiving one technical or ejection from any sport while on the 30-day probation results in player suspension for one (1) month from all recreation activities from the date of the most recent infraction and a meeting among player, parents, coaches and an NWC staff member.
- Game suspensions in any sport carry over to the next season or tournament if there are not enough games left in the current season or tournament for the player to serve the complete suspension.

Recreation Staff will review ALL INFRACTIONS. In all cases, the severity, frequency, negligence, circumstances and the participant's past infractions will determine the length of suspension, which in some cases may be lesser or greater than the lengths indicated above.

CONDUCT RESPONSIBILITIES (Player and Spectator):

NWC Staff, referees, officials, and scorekeepers may deem actions inappropriate in accordance with NWC's core values and company policies. **Information and actions taken by NWC Staff as a result of inappropriate behavior will be reported to the corresponding NWC Board of Directors for appropriate action.**

1. Any act of physical or verbal abuse related to infractions above (including foul language, gestures, or body language that may be interpreted as offensive and/or inappropriate) at any time, towards any player, spectator, official or Recreation Staff member, will result in suspension from NWC Recreation activities as determined by the Board of Directors of NWC
2. Any homeowner or guest who violates rules of conduct or engages in verbal or physical abuse, before, during or after a game may be ejected from the game. The ejected person has ONE minute to leave the NWC recreation facilities. If the ejected person fails to leave the facilities in one minute, their team could be required to forfeit, and Security may be called to escort the ejected person off NWC premises.
3. Homeowners will be held responsible for the actions of their guests. Guests are expected to behave in the same professional manner as NWC Homeowners. This includes any action deemed inappropriate by a Recreation Staff member, referee, official, or scorekeeper. Security may be called to escort guests off NWC premises.



NORTHWEST CROSSING HOA SOCCER PROGRAM VOLUNTEER AFFIDAVIT

NWC Soccer's Zero-Tolerance Stance Against Abuse

Northwest Crossing Youth Soccer Program (NWC YSP) has a great deal of concern for the safety and abuse of children. As a person who is interested in the well-being of children, we believe you are entitled to know how this organization is combating this critical issue. In addition, as an applicant for a volunteer position with our organization you need to know the defensive measures we employ to protect children in our care, as well as volunteers, from this serious problem.

We will not tolerate the abuse of any child. We are aware that some people apply for positions in the youth services field because they are interested in children sexually. We make an active and, we believe, effective effort to prevent child abuse in our programs. We attempt to screen out molesters through a careful background check. We structure our activities by recommending that volunteers not be left alone with children. We periodically interview children about their experiences in our program and encourage open discussion of their problems. We take any allegations by children and by others very seriously and refer all allegations to the local or state law enforcement authorities for investigation in which we fully cooperate.

NWC YSP takes a Zero-Tolerance stance against abuse of children or any participant in our programs. In addition, the safeguards built into our activities protect our volunteers from placing themselves in situations that might be misinterpreted by children and others.

CONSENT FOR CRIMINAL BACKGROUND HISTORY CHECK AUTHORIZATION. WAIVER. INDEMNITY

I hereby give my permission for NWC Youth Soccer Program to obtain information relating to my criminal history record. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudication. I understand that this information will be used, in part, to determine my eligibility for a volunteer position with this organization. I also understand that as long as I remain a volunteer, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and that there is a procedure available for clarification if I dispute the record as received.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby release and forever discharge and agree to indemnify the NWC Youth Soccer Program and hold its affiliates and each of their officers, directors, employees, and agents harmless from and against any and all causes of actions, suits, and liabilities, costs, debts and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become a volunteer member of the NWC Youth Soccer Program.

Signature of Applicant

Print Name

Driver License State & Number

Date

Initials

I have received a copy of the NWC Soccer "Zero-Tolerance Policy Against Abuse"